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- b. Date of last admission 30 Aug
- c. Date of closing of the academic year 30 Jun
- d. Total teaching days 200 days
- e. Total working days 228 days
- f. Total pre-practice preparation days for exams 30 Days
- g. Number of days for teaching practice 30 Days
- h. Number of days for internship 30 Days
- i. Number practice lessons for each trainee 15 lessons
- j. Total days for practicals 50 days
- k. Number of days for theory 228 days
- l. Number of days for field activity All days
- m. Number of days for intramural competitions,  
athletic meets, play-days etc 30
- n. Number of days for activity evaluation 30

MAPPING OF ACADEMIC ACTIVITIES OF THE INSTITUTION

Weeks	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	
Admission and Orientating	█																																	
Theory																																		
Tutorials/ Seminars																																		
Sessional Work- Tests & Assignments																																		
Practical Work																																		
Preparation of Internship/ Demonstration / observation of lessons/micro teaching / simulations																																		
Practice Teaching/ Internship																																		
Co-Curricular Activities																																		
Working with community/ project work																																		
End-Term Examination																																		

Note : A week is of six working days and a day is of six clock hours.  
 The table should cover the entire academic session and may be extended as per the requirement

### 3) Mapping of Academic Activities of the Institution

This is essential to get an accurate picture on admissions, curricular and co-curricular activities of the institution. The mapping of activities in the said siren at page 106 when sincerely completed will reflect the efforts of the institution in achieving its vision mission, goals and objectives.

#### Guidelines to fill the grid

- (1) The grid on page 106 will help you to map out various academic and co-curricular activities of the Physical Education programme offered in your institutions. The grid may be modified according to the duration of the physical education programme and its activities.

For example, let us say that the B.P.Ed. session consist of at least 33 working weeks of 6 days each and each working day has six hours of instructional activities. The session-end examinations should commence during the 33<sup>rd</sup> week while the admissions should as far as possible be completed during the first week. The intervening 31 weeks should be devoted to instructional activities and planned self-study. This 33-week session does not include breaks such as autumn/Pooja/winter/Christmas etc. then for mapping the admissions that are spread over the first two weeks, then cells 1 and 2 against "Admissions" should be shaded with a pencil (use a HB pencil, as far as possible). similarly the orientation programme is spread over 3 days in the third week, then the first half of the third cell against 'orientation' should be shaded and If the practice teaching starts during the 21<sup>st</sup> week and continues till the 25<sup>th</sup> week, then cells 21-25 against "practice teaching" should be shaded. In case, the practice teaching is truncated and conducted in two phases and Phase I is spread over weeks 11 to 15 and students go to practicing schools two days a week, then cells 11-15 against practice teaching should be shaded proportionately as shown below:

Weeks	11	12	13	14	15
	■	■	■	■	■

A Profile of the Institution

1. Name and address of the institution: JASPALRAMA INSTITUTE OF EDUCATION & TECHNOLOGY
2. Website URL: www.jaspalrama.com
3. For communication: Hindi & English

Office

Name	Telephone Number with STD Code	Fax No	E-Mail Address
Head/Principal	0135 2102176		jaspalramapedcollege@gmail.com
Vice-Principal	0135 2102175		
Self-appraisal Co-ordinator	9411184180		rsrana6659@gmail.com

Residence

Name	Telephone Number with STD Code	Mobile Number
Head/Principal	0135 2102175	9411184180
Vice-Principal		
Self-appraisal Co-ordinator	0135 2102175	9412050424

4. Location of the Institution:

Urban

Semi-urban

Rural

Tribal

Any other (specify and indicate)

5. Campus area in acres:

10 Acres

6. Is it a recognized minority institution?

Yes  No

7. Date of establishment of the institution:

Month and Year

MM	YYYY
03	2010

8. University/Board to which the institution is affiliated:

UTU Dehradun

9. Details of UGC recognition under sections 2(f) and 12B of the UGC Act.

2(f)		12B	
Month and Year		Month and Year	
MM	YYYY	MM	YYYY
—	—	—	—

10. Type of Institution

- |               |   |                                     |
|---------------|---|-------------------------------------|
| a. By funding | i. Government   | <input type="checkbox"/>            |
|               | ii. Grant-in-aid  | <input type="checkbox"/>            |
|               | iii. Constituent  | <input type="checkbox"/>            |
|               | iv. Self-financed   | <input checked="" type="checkbox"/> |
|               | v. Any other (specify and indicate)   | <input type="checkbox"/>            |
| b. By Gender  | i. Only for Men   | <input type="checkbox"/>            |
|               | ii. Only for Women  | <input type="checkbox"/>            |
|               | iii. Co-education   | <input checked="" type="checkbox"/> |
| c. By Nature  | i. University Dept.   | <input type="checkbox"/>            |
|               | ii. LNIPE, NSNIS or other similar Institutes of sports and physical Education/National Institutes (specify the name of the institution and respond) | <input checked="" type="checkbox"/> |

- iii. Autonomous College
- iv. Affiliated College
- v. Constituent College
- vi. Dept. of physical education of  
a Composite College
- vii. Any other (specify and indicate)

11. Does the University / State Education Act has provision for autonomy?

Yes  No

If yes, did the institution apply for autonomy?

Yes  No

12. Details of Physical Education programmes offered by the institution:

Sl. No.	Level	Nature of Award *	Programme/ Course	Entry Qualification	Duration	Medium of instruction
i)	Primary/ Elementary	Certificate				
		Diploma				
		Degree				
ii)	Secondary/ St. Secondary	Certificate				
		Diploma				
		Degree				
iii.	Post Graduate	Diploma				
		Degree				
iv.	Other	Certificate				
		Diploma	*BPE	Inter	3 year	Hindi & English
		Degree	*BPEd	Production	1 year	Hindi & English

- \* BPE    \* BPEd
- \* Please specify the abbreviated form of award i.e. C.P.E.d., B.P.E.d, M.P.E.d. etc.  
under the column programme/course  
(Additional rows/columns may be inserted as per requirement)

13. Give details of NCTE recognition (for each programme)

Level	Programme	Order No. and Date	Valid upto	Sanctioned Intake	Students Enrolled
Pre-primary					
Primary/ Elementary					
Secondary/ Sr.secondary					
Post Graduate					
Other (Specify)	B. P. E BPEd	UR-126/2008 67130 23/12/08	26/10/07	50	50

(Additional rows/columns may be inserted as per requirement)

B. Criterion-wise Inputs

Criterion I: Curricular Aspects

1. Does the Institution have a stated

- Vision Yes  No
- Mission Yes  No
- Values Yes  No
- Objectives Yes  No

2. Does the institution offer self-financed programme(s)?

Yes  No

If yes,

a) How many programmes?

02

b) Fee charged per programme

BPE 72,000 + BPEd 59,500  
(Three years)

3. Are there programmes with semester system

Yes		Number		No	<input checked="" type="checkbox"/>
-----	--	--------	--	----	-------------------------------------

4. Is the institution representing/participating in the curriculum development/revision processes of the regulatory bodies?

Yes  No

If yes, how many faculty are on the various curriculum development committees/boards of Universities/regulatory authorities.

—	—
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5. Number of Specializations offered in sports and games (Programme wise)

C.P.Ed.	<input type="text" value="—"/>
D.P.Ed.	<input type="text" value="—"/>
<input checked="" type="checkbox"/> B.P.Ed.	<input type="text" value="10 games"/>
<input checked="" type="checkbox"/> B.P.E.	<input type="text" value="4 games each year"/>
M.P.Ed.	<input type="text" value="—"/>
M.P.E.	<input type="text" value="—"/>
Any other (please specify and indicate)	<input type="text" value="—"/>

6. Are there Programmes where assessment of teachers by the students has been introduced

Yes		Number		No	<input checked="" type="checkbox"/>
-----	--	--------	--	----	-------------------------------------

7. Are there Programmes with faculty exchange/ Visiting faculty (experts in specific sports and games, experts in Medicine/Health and Hygiene, IT in sports and games etc.)

Yes		Number		No	<input checked="" type="checkbox"/>
-----	--	--------	--	----	-------------------------------------



8. Is there any mechanism to obtain feedback on the curricular aspects from the

- Heads of practice teaching schools      Yes       No
- Academic peers      Yes       No
- Alumni      Yes       No
- Students      Yes       No
- Employers      Yes       No

9. How long does it take for the institution to introduce a new programme within the existing system?

—
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10. Has the institution introduced any new courses in physical education during the last five years?

Yes       No

11. Are there courses in which major syllabus revision was done during the last five Years

Yes		Number		No	<input checked="" type="checkbox"/>
-----	--	--------	--	----	-------------------------------------

12. Does the institution develop and deploy action plans for effective implementation of the curriculum?

Yes       No

13. Does the institution encourage the faculty to prepare course outlines?

Yes       No

Criterion II: Teaching-Learning and Evaluation

1. How are students/ trainees selected for admission to various courses?

( Mark "✓" against the applicable and "X" against not applicable)

- a. Through entrance tests
- b. Physical fitness test

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

- c. Sports proficiency
- d. Through interviews
- e. On the basis of academic record
- f. Combination of one or more of the above
- g. Any other (Please specify and indicate)
2. Criteria for admission
- a) As per NCTE norms  
Yes  No
- b) Norms superior to NCTE  
Yes  No
- c) In relaxation of NCTE norms with respect to minimum percentage of marks  
Yes  No
- d) In relaxation of NCTE norms with respect to qualifying course  
Yes  No
- e) In relaxation of special eligibility provisions of NCTE norms such as participation in national/ regional/state/university level events  
Yes  No
- f) In relaxation of professional experience  
Yes  No
- g) In relaxation of professional experience and performance in qualifying course  
Yes  No
3. Does the institution develop its academic calendar?  
Yes  No
4. Furnish the following information for the previous academic year:
- a. Date of start of the academic year July, Aug

5. Total number of students admitted

Programme	Number of students			Reserved			Open		
	M	F	Total	M	F	Total	M	F	Total
C. P. Ed.									
D. P. Ed.									
B. P. Ed.	26	24	50	15	12	27	11	12	23
B. PE	15	20	35	3	2	05	12	19	31
M. P. Ed.									
M. PE.									

6. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic session

Programme	Open		Reserved	
	Highest	Lowest	Highest	Lowest
C. P. Ed.				
D. P. Ed.				
B. PE.	70	40	55	35
B. P. Ed.	75	45	58	40
M. P. Ed.				
M. PE.				

7. Is the scheme of evaluation made known to students at the beginning of the academic session?

Yes  No

8. Does the institution provide for continuous evaluation?

Yes  No

9. Weightage given (percentage) to internal and external evaluation

Programme	Internal (%)	External (%)
C. P. Ed.		
D. P. Ed.		
B. PE.	40	60
B. P. Ed.	40	60
M. P. Ed.		
M. PE.		

10. Examinations

- a) Number of sessional tests held for each paper 06
- b) Number of assignments for each paper 06
- c) Number of skill tests 03
- c) Date of commencement of annual examination
- |    |    |      |
|----|----|------|
| DD | MM | YYYY |
| 01 | 08 | 2014 |
- d) Date of declaration of result
- |    |    |      |
|----|----|------|
| DD | MM | YYYY |
| 28 | 11 | 2014 |
- e) Date of submission of dissertation  
(Post-graduate course)
- |    |    |      |
|----|----|------|
| DD | MM | YYYY |
| -  | -  | -    |

11. What is the 'unit cost' of physical education programme? (Unit cost = total annual recurring expenditure divided by the number of students/ trainees enrolled).

- a) Unit cost excluding salary component 24186 / year
- b) Unit cost including salary component 51386 / year

(Please provide the unit cost for each of the programme offered by the institution as detailed at Q 12 of the profile of the institution)

12. Access to Information and Communication Technology (ICT).

ICT/Technology	Yes	No
Computers	<input checked="" type="checkbox"/>	
Intranet		
Internet	<input checked="" type="checkbox"/>	
Software		
Courseware (CDs)		
Audio resources	<input checked="" type="checkbox"/>	
Video resources	<input checked="" type="checkbox"/>	
Teaching Aids and other related materials	<input checked="" type="checkbox"/>	
Any other (specify and indicate)		

13. Are there courses with ICT enabled teaching learning process?

Yes <input checked="" type="checkbox"/>	Number	02	No
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14. Does the institution offer computer science as a subject?

Yes  No

If yes, is it offered as a compulsory or as an optional paper?

Compulsory	Optional
<input checked="" type="checkbox"/>	

Criterion III: Research, Consultancy and Extension

1. Number of teachers with Ph. D/M. Phil and their percentage to the total faculty strength

	Number	%
M. Phil		
Ph.D.	02	29%

2. Does the Institution have ongoing research projects?

Yes  No

If yes, provide the following details about the research projects

Funding agency	Amount (Rs )	Duration (years )	Collaboration, if any
—	—	—	—

(Additional rows/columns may be inserted as per the requirement)

3. Number of completed research projects during last three years and their outlay?

4. How does the institution motivate its teachers to take up research in physical education?  
(Mark '✓' for positive response and 'X' for negative response)

- Teachers are given study leave
- Teachers are provided with seed money
- Adjustment in teaching schedule
- Teachers are sponsored to workshops training programmes on Research methodology/special events
- Providing secretarial support and other facilities
- Any other (specify and indicate the response)

5. Does the institution provide financial support to research scholars?

Yes  No

+

6. How many full time research scholars and how many part-time research scholars are currently registered with the faculty of the institution? (Research scholar means M.Phil. and Ph.D. students only)

	M. Phil.	Ph.D.
Full-time	—	—
Part-time	—	—

7. Does the institution support student research projects (UG & PG)?

Yes  No

8. Publications: (Last five years)

	Yes	Number	No
International journals	✓	05	
National journals – referred papers non referred papers	✓	06	
Academic articles in reputed magazines/news papers	—	—	—
Books	General	—	—
	Text Books	—	—
Any other (specify and indicate)	—	—	—

9. Number of research papers presented by the faculty and students (during last five years):

	Faculty	Students
National seminars	17	—
International seminars	02	—
Any other academic forum	07	—

10. Are there awards, recognition, patents etc. received by the faculty?

Yes	Number		No	<input checked="" type="checkbox"/>
-----	--------	--	----	-------------------------------------

11. What types of instructional materials have been developed by the institution?  
(Mark '✓' for yes and 'X' for No.)

Self-instructional materials

Print materials

Non-print materials (e.g. Teaching  
Aids/audio-visual, multimedia, etc.)

Digitalized (Computer aided instructional materials)

Question bank

Exercise equipment

Special sports equipment

Any other (specify and indicate)

12. Does the institution have a designated person for extension activities?

Yes  No

If yes, indicate the nature of the post.

Full-time

Part-time

Additional charge

13. Are there NSS and NCC programmes in the institution?

Yes  No

14. Are there NSO programmes in the institution (besides NCC and NSS)?

Yes  No

15. Are there any other outreach programmes provided by the institution?

Yes  No



+

16. Number of curricular/co-curricular meets organized by other academic agencies/ NGOs on the Campus during last three years.

12

17. Does the institution provide consultancy services?

Yes  No

In case of paid consultancy if any; what is the net amount generated during last three years.

—

18. Does the institution have networking/linkage with other institutions/ organizations/ bodies? If yes give details in the table below : NO

Agencies	Number
Local level	—
State level	—
National level	—
International level	—

Criterion IV: Infrastructure and Learning Resources

1. Built-up Area (in sq. mts.)

9,000

2. Land and Building

- a. Institution functions from its own building Yes  No
- b. Institution functions from a rented building Yes  No
- c. Institution building is under construction Yes  No
- d. Institution building is shared for running other course(s) Yes  No
- e. Title of the land is on free-hold ownership basis Yes  No

- f. Title of the land is on long-lease as per law and for the period specified by NCTE Yes  No
- g. Institution has its own playfields Yes  No
- h. Institution utilizes hired playfields/ play field of other institutions Yes  No
- i. Institution playfields are shared for running other course(s) Yes  No
- j. Institution playfields are under development Yes  No

3. Computing and Audio Visual facilities available with the institution

- a) Number of computers with supporting accessories
- b) Number of hands – on experience (hours) provided to each student per week
- c) Number of physical education/sport related CD-ROMs available
- d) Number of sport/health/fitness/ physical education related video cassettes available
- e) Number of physical education/sport/health/fitness related audio-cassettes available
- f) Website of the institution Yes  No
- g) Access to Internet for students Yes  No
- h) Access to Internet for teachers Yes  No
- i) Availability of LCD projector Yes  No
- j) Availability of OHP Yes  No
- k) Availability of TV Yes  No

- l) Availability of VCR Yes  No
- m) Availability of public-address system Yes  No
4. Amount spent on maintenance and upgrading of computer facilities in the last academic year  
25000/-
5. Amount spent on maintenance and upgrading of laboratory facilities during the previous academic year  
25000/-
6. Budget allocation for campus expansion (building) and upkeep  
200000/-
7. Total number of posts sanctioned
- |              |  | Open |   | Reserved |   |
|--------------|--|------|---|----------|---|
|              |  | M    | F | M        | F |
| Teaching     |  | 5    | 2 |          |   |
| Non-teaching |  | 8    | 1 |          |   |
8. Total number of posts vacant
- |              |  | Open |   | Reserved |   |
|--------------|--|------|---|----------|---|
|              |  | M    | F | M        | F |
| Teaching     |  | -    | - |          |   |
| Non-teaching |  | -    | - |          |   |
9. Teaching Staff in position
- a. Number of regular and permanent teachers
- |            |  | Open |   | Reserved |   |
|------------|--|------|---|----------|---|
|            |  | M    | F | M        | F |
| Professors |  |      |   |          |   |
| Readers    |  |      |   |          |   |
| Lecturers  |  | 5    | 2 |          |   |

b. Number of temporary/ad-hoc/part-time teachers

	Open		Reserved	
	M	F	M	F
Professors				
Readers				
Lecturers	5	2		

c. Number of teachers from

Same state	05
Other states	09

10. Teacher student ratio (program-wise)

11/1 Eleven for one

11. a. Non-teaching staff

	Open		Reserved	
	M	F	M	F
Permanent				
Temporary	8	1		

b. Technical Assistants

	Open		Reserved	
	M	F	M	F
Permanent				
Temporary	5			

12. Ratio of Teaching : Non-teaching staff

7:9

13. Amount spent on the salaries of teaching faculty during the previous academic session  
(% of total expenditure)

38.18 %

14. Is there an advisory committee for the library?

Yes  No

+

15. Working hours of the Library

On working days

10 am to 5 pm

On holidays

X

During examinations

10 to 2 pm

16. Does the library have an Open access facility

Yes  No

17. Library resources

1. Number of books in the library

2000

2. Number of books added to the library during the preceding academic year

200

3. Total Number of journals/periodicals related to Physical Education being subscribed

250

4. Number of encyclopedia available in the library

100

5. Number of books available in the reference section of the library

100

6. Compiling and reprographic facilities available

Yes  No

18. Mention the

Total carpet area of the Library (in sq. mts.)

500 Sq.ft.

Seating capacity of the Reading room

30 No

19. Status of automation of Library

Yet to initiate

Partially automated

Fully automated

20. Which of the following services/facilities are provided in the library?

- |   |                                     |
|---|-------------------------------------|
| Circulation                             | <input checked="" type="checkbox"/> |
| Clipping                                | <input checked="" type="checkbox"/> |
| Bibliographic compilation               | <input checked="" type="checkbox"/> |
| Reference                               | <input checked="" type="checkbox"/> |
| Information display and notification    | <input type="checkbox"/>            |
| Book Bank                               | <input checked="" type="checkbox"/> |
| Photocopying                            | <input checked="" type="checkbox"/> |
| Computer and Printer                    | <input checked="" type="checkbox"/> |
| Internet                                | <input checked="" type="checkbox"/> |
| Online access facility                  | <input checked="" type="checkbox"/> |
| Inter-library borrowing                 | <input type="checkbox"/>            |
| Power back up                           | <input checked="" type="checkbox"/> |
| User orientation /information literacy  | <input checked="" type="checkbox"/> |
| Any other (please specify and indicate) | <input type="checkbox"/>            |

21. Are students allowed to retain books for examinations?

Yes  No

22. Furnish information on the following

Average number of books issued/returned per day

Issued

Returned

Maximum number of books permitted for issue at a time

for students

for faculty

Maximum number of days books are permitted to be retained

by the students

2 Weeks

by the faculty

5 Books

Average number of users who visited/consulted the library

per month

2

Ratio of library books (excluding text books and book bank facility) to the number of students enrolled

1000

23. Percentage of library budget in relation to total budget of the institution

5%

24. Provide the number of books/ journals/ periodicals/Audio visual materials that have been added to the library during the last three years and their cost.

	I		II		III	
	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)
i. Text books	800	24000	800	24000	800	24000
ii. Other books	200	100000	200	100000	200	100000
iii. Journals/ Periodicals	200	100000	150	1,25000	200	100000
iv. Audiovisual materials	5	1,20,000	1	25000	1	25000
v. Any others	—	—	—	—	—	—

(Additional rows/columns may be inserted as per requirement)

25. Sports and Physical Education Resources available in the institution

- |  |   |  |
|--|---|--|
| 1. Multipurpose hall                                     | Yes <input checked="" type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 2. Gymnasium   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| 3. Standard athletic track                               | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| 4. Health and fitness centre with physiotherapy facility | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| 5. Anatomy Laboratory                                    | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| 6. Exercise physiology Laboratory                        | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| 7. Human Performance Lab                                 | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| 8. Sports equipments store                               | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| 9. Sport Psychology Laboratory                           | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| 10. Bio-mechanics Laboratory                             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |

Criterion V: Student Support and Progression

1. Programme wise "dropout rate" for the last three batches

Programmes	Year 1	Year 2	Year 3
D.PEd.			
C.PEd.			
B.PEd.	—	—	—
B.PE.	—	—	—
M.PEd.			
M.PEd.			

2. Does the Institution have the tutor-ward/or any similar Mentoring system?

- Yes  No



If yes, how many students are under the care of a mentor/tutor?

Yes  No

3. Does the institution offer Remedial instruction

Yes  No

4. Does the institution offer Bridge courses

Yes  No

5. Examination Results during past three years (provide year wise data)

	UG			PG			M. Phil		
	I	II	III	I	II	III	I	II	III
Pass percentage	100	100	100						
Number of first classes	50	50	50						
Number of distinctions	10	19	09						
Exemplary performances (Gold Medal and university ranks, etc.)	01	01	01						

6. Number of students who have passed competitive examinations during the last three years (provide year wise data)

NET

SLET/SET

Any other (specify and indicate)

Year		
I	II	III
-	-	-
-	-	-
-	-	-

7. Mention the number of students who have received financial aid during the past three years.

Financial Aid	I	II	III
Merit Scholarship			
Merit-cum-means scholarship			
Fee concession			
Loan facilities			
Any other <i>(Specify and indicate)</i> <i>Sumay Kalyan (U.K) Gov</i>	<i>14</i>	<i>12</i>	<i>09</i>

8. Is there a Health Centre available in the campus of the institution?

Yes  No

9. Did the institution organize any sport events, meets, symposia, conferences etc?

Yes  No

If yes, give details for the last two years.

Level	Participants	Resource persons
<i>Local/State/Regional</i>	<i>2103</i>	<i>44</i>
National level	—	—
International level	—	—

10. Does the institution provide Residential accommodation for:

Faculty Yes  No

Non-teaching staff Yes  No

11. Does the institution provide Hostel facility for its students?

Yes  No

If yes, number of students residing in hostels

Men

30

Women

16

12. What are the recreational/leisure time facilities available to students/ trainees?  
( Put '✓' for applicable and 'X' for those not applicable.)

i. Indoor games

✓

ii. Outdoor games

✓

iii. Nature clubs

✓

iv. Debate clubs

✓

v. Student magazines

✓

vi. Cultural activities

✓

vii. Audio video facilities

✓

viii. Literary activities

✓

ix. Any others (specify and indicate)

✓

13. Does the institution have rest rooms for Women?

Yes  No

14. Does the institution have rest rooms for men

Yes  No

15. Is there transport facility available?

Yes  No

16. Does the Institution obtain feedback from students on their campus experience?

Yes  No

17. Give information on the Cultural Events (Last year data) in which the institution participated/organised. (Excluding college day celebration)

	Organised			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate						
Inter-university				✓		15
National				✓		06
Any other (specify)						

18. Does the institution have an active Alumni Association?

Yes	Yr. of formation	No	✓
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19. Give details of the students' achievements in sports competitions at various levels during the last five years.

Level of Competition	Game/sport	No. of Participants		Achievement
		M	F	
Intercollegiate	✓	125	50	Gold, Silver Bronze
District	✓	130	45	do
Inter-university	✓	25	12	—
State	✓	120	30	do
National	✓	28	06	—
International	—	—	—	—

20. Does the institution have a Student Association/Council?

Yes  No

21. Does the institution regularly publish a college magazine?

Yes  No

22. Give the details of progression of the students to employment/further study (Give percentage) for last three years

	1	2	3
Higher studies	—	—	—
Teaching	—	—	—
Non teaching	—	—	—
Employment	—	—	—

23. Is there a placement cell in the institution?

Yes  No

If yes, how many students were employed through placement service during the past three years?

1	2	3
—	—	—

6. Does the institution provide the following guidance and counselling services to students?

Academic guidance and Counseling

Yes  No

Personal Counseling

Yes  No

Career Counseling

Yes  No

Criterion VI: Governance and Leadership

1. Does the institution have a functional Internal Quality Assurance Cell (IQAC) or any other similar body/committee

Yes  No

2. Frequency and number of meetings of Academic and Administrative Bodies: (last two years)

	Year I	Year II
Governing Body/management	2	2
Staff council	1	1
IQAC/or any other similar body/committee	—	—
Internal administrative Bodies (mention only for three most important bodies) contributing to quality improvement of the institutional processes.	5	5

3. What are the welfare schemes available for the teaching and non-teaching staff of the institution? ( Put '✓' for applicable and 'X' for those not applicable.)

Loan facility	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Medical assistance	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Insurance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Others (specify and indicate) <i>Residence</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

4. Furnish the following details for the past three years

- a). Number of teachers who have availed the Faculty Improvement Program of the UGC/NCTE or any other recognised organisation

—	—	—
---	---	---

- b). Number of teachers who were sponsored for Professional development programmes including faculty exchange, short courses, training programmes etc. by the institution

National 

	0	1
--	---	---

  
International 

-	-	-
---	---	---

- c). Number of teachers sponsored for faculty development programmes organized by the Institution 

-	-	-
---	---	---

- d). Number of teachers sponsored for Seminars/ workshops/ symposia on Curricular development, Teaching- learning, Assessment, etc. 

	0	2
--	---	---

- e). Number of Research development programmes organised 

-	-	-
---	---	---

- f). Number of Invited/endowment lectures organised 

0	1	0
---	---	---

- g). Any other area (specify the programme and indicate) 

-	-	-
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5. How does the institution monitor the performance of the teaching and non-teaching staff?

- a). Self-appraisal of faculty Yes  No   
b). Student assessment of faculty performance Yes  No   
c). Expert assessment of faculty performance Yes  No   
d). Combination of one or more of the above Yes  No

6. Are the faculty assigned additional administrative work?

Yes  No

If yes, number of hours spent by the faculty per week on administrative work.

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7. Human Resources

- a. Minimum emoluments (basic pay and allowances) paid to teachers on regular appointment 

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- b. Minimum emoluments (basic pay and allowances) paid to teachers on adhoc service
- c. Minimum consolidated remuneration paid to teachers
- d. Per lecture honorarium paid to guest lecturers
- e. Teacher's salaries are paid in cash Yes  No
- f. Teacher's salaries are paid through account payee cheque Yes  No
- g. Salaries are disbursed by first week of each month Yes  No
- h. Teachers are paid salary for the vacation period Yes  No
8. Income during the preceding financial year
- a) Income from fees (tuition and all other fees)
- b) Income from donations
- c) Income from consultancies and extension programmes
- d) Amount of grant received from the government
- e) Income from investments
- f) Any other (please specify and indicate)
9. Expenditure during the preceding financial year
- a) Amount spent on salaries to teaching staff
- b) Amount spent on salaries to non-teaching staff
- c) Amount spent on utilities
- d) Amount spent on purchase of books and journals for the library.
- e) Amount spent on purchase of sports equipment/ material



+

- f) Amount spent on purchase of furniture
- g) Amount spent on capital expenditure
- h) Amount spent on contingencies
- i) Amount spent on purchase of sport science equipment and sports material

10. Excess of expenditure over income if any during the preceding financial year

11. During the last three years did the institution have surplus/deficit budget? (please specify the amount)

Surplus

Deficit

12. Is there an internal financial audit mechanism?

Yes  No

13. Is there an external financial audit mechanism?

Yes  No

14. Are the institutional accounts of the preceding financial year audited?

Yes  No

15. Endowment fund and Reserve Fund

a. Amount of Endowment fund maintained

b. Amount of reserve fund maintained

16. ICT/Technology supported activities/units:

Administration

Yes  No

Finance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Student Records	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Career Counselling	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Aptitude Testing	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Examinations / Evaluation / Assessment	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Any other (specify and indicate)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

17. Does the institution have an efficient internal co-ordinating and monitoring mechanism?

Yes  No

18. Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff?

Yes  No

19. Are all the decisions taken by the institution during the last three years approved by the competent authority?

Yes  No

20. Does the institution have the freedom and the resources to appoint and pay temporary/ adhoc/guest faculty?

Yes  No

21. Is a grievance redressal mechanism in vogue in the institution? (Mark '✓' on those available and 'X' on those not available)

- a) for teachers
- b) for students
- c) for non - teaching staff

22. Are there any ongoing legal disputes pertaining to the institution (academic or administrative)?

Yes  No

23. Has the institution adopted any mechanism/process for internal academic audit/quality checks?

Yes  No

24. Is the institution sensitised to modern managerial concepts such as strategic planning, teamwork, decision-making, computerisation, TQM etc.?

Yes  No

Criterion VII: Innovative Practices

1. Has the institution established Internal Quality Assurance Mechanisms?

Yes  No

2. Do students participate in the Quality Enhancement of the Institution?

Yes  No

3. What is the percentage of the following student categories in the institution?

	Category	Men (%)	Women(%)
a	SC	5	5
b	ST	2	3
c	OBC	15	12
d	Physically challenged	—	—
e	General Category	26	18
f	Rural	33	33
g	Urban	15	5
h	Any other (specify)	—	—

4. What is the percentage of the staff in the following category ?

	Category	Teaching staff (%)	Non-teaching staff (%)
a	SC	—	02
b	ST	—	01
c	OBC	01	02
d	Women	01	01
e	Physically challenged	—	—
f	General Category	05	03
g	Any other ( specify )		

5. What is the percentage incremental academic growth of the students for the last two batches?

Category	At Admission		On completion of the course	
	Batch I	Batch II	Batch I	Batch II
SC	19 %	do	do	do
ST	4 %	do	do	do
OBC	14 %	do	do	do
Physically challenged	x	x	x	x
General Category	40 %	do	do	do
Rural	40	40	40	60
Urban	60	60	40	60
Any other ( specify )	—	—	—	—

It is important that mapping of activities, academic as well as co-curricular, in the grid provides an accurate picture of which activities were organised during the preceding session and when they were organised. It is not necessary that various activities listed in column 1 are organised in the same sequence. An institution may organise the set of activities in a manner that reflects its educational vision faithfully.

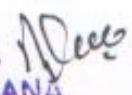
In case, column # 1 in the grid is inadequate for listing of activities, you may use an additional sheet of paper and extend the grid.

### Declaration by the Head of the Institution

I certify that that the data included in this Self-Appraisal Report (SAR) are true to the best of my knowledge.

This SAR is prepared by the institution after internal discussions, and No part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SAR during the peer team visit.

  
Director  
**JASPAL RANA**  
Institute of Education & Technology  
Signature of the Head of the institution  
with seal

Place: Dehradun

Date: 26.12.14